

## **Membership Inquiries**

All inquiries concerning membership are to be directed to SABBA's e-mail [info@bbstratford.ca](mailto:info@bbstratford.ca). Please review the two options outlined below to learn the steps that apply to your membership application.

**IMPORTANT:** All SABBA membership applicants MUST have their local government approvals to operate (license if required by jurisdiction), local fire inspection and approval before initiating a membership application.

The new member applicant will be contacted to arrange a site visit and review the SABBA Code of Conduct and SABBA Standards, Membership information is available on the SABBA website. [www.bbstratford.ca](http://www.bbstratford.ca)

### **1. New Member Application/B&B Business Purchased when B&B is a Current SABBA Member transferring to a new owner.**

**Criteria:** Bed and Breakfast that has been a SABBA member during the past year is currently listed on the SABBA website, and the property has been sold to a new owner.

#### **Process:**

(a) Contact SABBA via e-mail [info@bbstratford.ca](mailto:info@bbstratford.ca) once local government approval to operate has been obtained.

(b) Submit new ownership information, using the SABBA membership form along with a copy of the properties current B&B License

(c) Have an Interview with SABBA, where SABBA Standards and Code of Conduct are agreed to by the new owner. No monies required, because the former owner paid the annual membership. All benefits continue. Changes are made to the membership list and the B & B continues to be on the website.

(d) Member will be given a temporary password. Training, if required, on how to update and make changes is available.

(e) Home will be inspected by a SABBA Inspection Team as soon as possible.

## **(2) New Member Application/ New or Established Bed and Breakfasts**

**Criteria:** Property has not been a member of SABBA

**Process:**

- a) Contact SABBA via e-mail [info@bbstratford.ca](mailto:info@bbstratford.ca) once local government approvals to operate have been obtained.
- b) Submit ownership information, using the SABBA membership application form along with a copy of the property's current B&B license. **Do not include membership payment!**
- c) Interview with SABBA representative where SABBA Standards and Code of Conduct are agreed to by new owner. Membership payment will be accepted and deposited by SABBA at this time.
- d) Changes made to membership list. Owner is now a provisional member open to all membership benefits except the website.
- e) Property will be inspected by a SABBA Inspection Team as soon as possible, to ensure compliance with SABBA Standards
- f) When all Standards are met the property will appear on the SABBA website

**All new members will require a follow up inspection in one year and then every 4 years after that.**

**SABBA MEMBERSHIP APPLICATION FORM** –see below

Please print, sign, scan and email back to [info@bbstratford.ca](mailto:info@bbstratford.ca)

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# SABBA MEMBERSHIP APPLICATION FORM

Name of Bed and Breakfast:

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Address:

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Host(s):

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Telephone:

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Email Address:

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*(All correspondence will be via email)*

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Web Site – Own

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FOBBA Website

*(if applicable)*

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BB Canada Website

*(if applicable)*

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Date:

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Host Signature(s):

1.

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2.

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